

EBLES Executive Meeting:**Date: November 13 2025**

Meeting was held virtually using teams conference call

ATTENDING: Dianne McGuire, Ted Simmons, Jennie Hutchison, Claire Vessey, Andy Lafontaine, Michelle Levesque**APPROVAL OF PREVIOUS MEETING MINUTES: Approved****TREASURER'S REPORT:** revenues and expenses since October 9th

Balance Forward: \$11,729.83

Revenues: HCBC grant \$2,500.00

income total \$2,500.00

Expenses: Cab fare to Jennie \$75.45

Graeme irrigation repair \$156.45

Christmas party site rental \$50.00

(Laura Foxgord)

Tidy line Round Pen \$1,601.37

Hydro \$35.66

Bank fees \$6.00

Total expenses: \$1,924.94

Closing balance: \$12,304.90

Projected Revenues to January 8th:

CRD grant \$2,500.00

Memberships \$500.00

Total projected revenues: \$3,000.00Expected expenses through to January 8th 2026:

Round pen materials \$1,000.00

Insurance \$1,000.00

Indivision \$127.05

Hydro \$100.00

(expected expenses continued) Gutter cleaning	\$100.00
Graeme's	\$300.00
Signage	\$300.00
Saanich Water	\$500.00
Miscellaneous	\$300.00

Total projected expenses \$3,727.05

Projected Balance: \$11,577.85

MEMBERSHIP:

- Current membership: 63 Individual,8 family,3 coach,4 club, 2 barn
- and 3 new membership applications were submitted this am (for 2026)
- The online membership form is still not fillable online. It must be downloaded and filled out. We are still working to find a solution to offer an online form that can be filled online.
- Andy is actively sharing posts on social media with other equine groups to promote EBLES membership
- Andy also intends to do a monthly posting on EBLES Facebook page highlighting various aspects of EBLES facilities (such as the announcer's booth, PA system, etc.) and access to trails. These postings will promote the facility as a horseshow venue with the intention of increasing event bookings, as well as attracting more riders to join EBLES. The Facebook postings can then be shared with other equine groups to reach a broader population of riding enthusiasts.
- A QR code has been created that links to the EBLES website. Diane will have a sticker of the QR code made at Staples. The sticker (of the QR code) will be mounted on the EBLES sign at the facility. We need to measure the space available on the existing sign before the sticker can be made.

FACILITIES:

Report on round pen construction:

- The construction was completed in October, and the consensus is that it is beautiful!
- round pen drainage, however, does need some work. This is not a new issue. Footing decisions need to be made.

Report on small ring gate repair:

-the gate on the small ring has had temporary fix. Tidy Line ran out of time to do a full repair due to the damaged post is broken off in the ground and will be difficult to remove. The temporary fix was done at no charge and is quite sturdy. The broken post will be removed and the final repair will happen at a later date

Report on gutter cleaning:

- Allan has committed to clean gutters as needed. He has WCB coverage and charges \$100.00. Gutters were cleaned in October, Likely will need to be redone this month, then likely in January again

Estimate for Sprinkler timer, sensor and master switch upgrade:

- quote from Graeme's for a new Sensor with timing box including a master switch was \$5000.00 (also requires WIFI which we do not have). Reason looking at this was to have the ability for the system to not start if there was rain. Also, it could detect leaks and auto shut off the water if needed.

-discussed getting a quote from another company for the sprinkler sensor/ master switch upgrade, or killing the proposed upgrade due to cost.

-Decision was made to decline upgrade at this time due to cost and lack of WIFI at the site. We will need to inform Graeme's.

Report on removal of trees at risk for falling:

-Stewart came and took care of dangerous trees which have been removed

Project to redo tie stalls and paint ring fences:

- was deferred to next spring

Left over wood from round pen:

- will be used for building mounting blocks and also will be used for replacing rails. Andy will continue to work on replacing rails through winter

Graeme's is coming out Nov 17th to blow out the sprinklers

Sign acknowledging Tidy Line's contribution of labour for building the round pen needs to be made. Discussion to mount the sign at eye height at the round pen.

Also discussed placing a QR code for Tidy Line's website on our bulletin board.

EVENTS:

CRD volunteer recognition Nov 15: Clair, Andy, Jenny and Dianne will attend

Leaf raking party November 29: The first email requesting volunteers has been sent out. We need to send a second email that includes the time for the work party, 9am-noon. We could

build one mounting block if enough people show up. It was decided to purchase premade risers for the mounting block (cost =\$30.00x2). A non slip tread will need to added to the block. Left over turtle fencing material may be used or asphalt roofing tiles. Coffee/cream/cookies/Water will be provided for the volunteers. Jennie will bring jugs of water.

Christmas party Dec 13: The first Email to membership regarding the party has been sent out. A second email inviting the membership to join the Christmas party will be set out. Dianne will bring a small Christmas tree. The party is a potluck, members to bring their own beverages. There is a kitchen available.

The annual general meeting will be on January 8 Via Teams

COMMUNICATIONS:

We need to update both the EBLES website and Facebook page with the current upcoming events. Communication about this to Lara is required.

FUND RAISING:

N/A

TRAILS:

-Report on the condition of the trails: as of last week, all seemed fine. No mud yet

OTHER /NEW BUSINESS:

Year end report to CRD: Dianne will prepare the report

Executives for next year:

-Michelle, Jennie, Kira, Claire Ted, Fred, Diane

Sign thanking donors for large ring renovation: Diane has list of trucking companies, Andreka Jones-Woodward should also be acknowledged. Photo groupings from photo shoot this summer are available on google docs(in marketing folder under file called photo groupings for donor sign) to review. Once we decide on which photos to include, and a list of people/companies has been made, Michelle will put together a tentative plan for the sign and obtain a new quote (last quote is 2 years old)

Michelle to help Jennie with HCBC report on round pen project

Current waiver for liability is outdated. Proposed to use the modern one that we currently use for poker ride also for regular membership. CRD is on board with this.

Jennie will work with Kira to get a fillable online form for membership

There is a potential liability issue with the online Event Bright membership registration pertaining to minors. If a minor sign up on Event Bright, the digital signature is in the minor's name and therefore not legal from a liability perspective. We need to figure out how to get an alert from Event Bright when a minor fills out the membership application, so that we can reach out to the parent/legal guardian for an appropriate signature.

Jenny is working on the EBLES directors' liability form. The insurance bill for this coverage will be reduced from previous few years due to EBLES revenues much lower since completion or large ring renovation.

NEXT MEETING: Thursday January 8th 2026, 7:30 pm

Minutes Submitted by Michelle Levesque